Wickmere with Wolterton Parish Council

NOTICE OF MEETING/ SUMMONS

You are invited/summoned to attend an ordinary Meeting of the Parish Council on Wednesday 11th November 2026 at 7.00pm in the Village Hall, Wickmere for the purpose of transacting the following business.

Vicky Tovell *Date: 4th November 2026*

Clerk to Wickmere Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.

2. **DECLARATIONS OF INTEREST** - To receive declarations of interest in agenda items and requests for individual dispensations.

3. **MINUTES** - To approve the minutes of the ordinary meeting of 9th September 2026.

4. **ADJOURNMENT** - To adjourn the meeting to receive NNDC & NCC reports, comments from members of the public and those with a disclosable interest**.**

5. **CLERK'S REPORT & MATTERS ARISING** - to receive information on matters arising from previous meeting and those not mentioned elsewhere on the agenda.

    1. **Defibrillator** – to note Rescue Ready 4-year support package in place with Community Heartbeat Trust and hear any updates
    2. **Training** – to hear feedback from attendance at NPTS Autumn Seminar (01-10-26)
    3. **AGAR** - to note clerk's enrolment for free training on the new Digital AGAR submission for 2027 and to receive any requests for training
    4. Any other matters arising from the previous meeting not mentioned below

6. **FINANCE**
    1. To receive bank reconciliation and statements
    2. To note receipt of final half of precept 2026-27
    3. To note receipt of VAT refund £112.60
    4. To note receipt of bi-annual bank credit interest on linked savings account £148.72
    5. To review budget against income and expenditure to month 8
    6. To receive and review Reserves
    7. To approve payments and authorise payments (see below)

7. **HIGHWAYS**
    1. To note Highways' approval of third grit bin at church cross roads between Lower Street and Aldborough Road and its addition to NCC Gritting Schedule 2026-27
    2. To hear any other highway concerns raised: potholes, verges, signage
    3. To hear any other highway matters:

8. **WEBSITE –**
    1. to consider options for renewing the website hosting Plan

9. **FLOOD-RISK –**
    1. To hear any updates on potential areas of flood-risk in Wickmere and mitigating action.
    2. To consider the implementation of a Community Flood Plan to aid flood resilience.

10. PLANNNING

1. To consider planning applications received
2. To hear planning decisions received
3. To discuss changes to the National Planning Policy Framework (NPPF)

11. VILLAGE HALL

1. To hear any reports and updates from the VHMC
2. To refer any relevant matters to the VHMC

12. TO HEAR REPORTS FROM COUNCILLORS

1. Cllr Markham's enquiry to NNDC Chief Executive to seek confirmation regarding the current status and administration of the Covid Grant funds.

2. Any other reports

13. CORRESPONDENCE – to review correspondence received:

- Newsletter NPTS (circulated 22-09-26) outlining changes to NPPF (National Planning Policy Framework)
- Presentation from Geoff Lynn Developmnet manager at NNDC regarding the NPPF (National Planning Policy Framework) and new National Scheme of Delegation (circulated 02-11-26)
- Peter Davison Community Engagement Officer inviting attendees to monthly Neighborhood Drop-in Zoom Meeting (first Wednesday of every month) 6.30 to 7.30pm to inform priority setting for policing. Recurring**.**

14. NOTE LATE CORRESPONDENCE AND REFER ANY OTHER BUSINESS TO NEXT MEETING

15. NEXT ORDINARY COUNCIL MEETING – To confirm date of next meeting: Wednesday 13th January 2027

Receipts & Payments

Date	Payee	Description	Receipt	Payment	Balance
BACS, DD, SO or Transfer					
15-09-26	**Bank Statement 115**				4107.52
25-09-26	Community Heartbeat Trust	Rescue Ready Support package		235.20	
28-09-26	V Tovell	Back dated pay increase to 01-04-26		54.17	
28-09-26	V Tovell	Salary and Expenses Aug-Sept		307.00	
30-09-26	NNDC	Precept	2035.00		
15-10-26	V Tovell	Salary and Office Sep-Oct		271.09	
15-10-26	NPTS	Autumn Seminar Zoom		28.80	
15-10-26	HMRC	VAT repayment	112.60		
15-10-26	**Bank Statement 116**				**5358.86**
For Approval					